



## Studio Policies

Hello, and welcome to Adelaide Music LLC! Whether you are here for lessons for yourself, for your child, or a friend, we are thrilled to introduce you to the fun and exciting world of music. At Adelaide Music, we believe in a holistic approach to music that centers around the student and teaches them to become life-long learners with a passion and curiosity not just for music, but for learning.

### **Instruments and Tuition:**

Adelaide Music LLC offers instruction in piano and cello, which includes basic theory and aural skills.

### **Tuition Rates:**

- \$155/month for 30-minute lessons
- \$225/month for 45-minute lessons
- \$293/month for 60-minute lessons

The monthly tuition is based on 46 weeks of lessons per year, averaged into a consistent monthly fee. This structure provides stability and predictability for both students and instructors, ensuring that tuition remains the same every month regardless of the number of lessons received.

- 📌 **Tuition rates may be subject to change on a yearly basis.**
- 📌 **In-home lessons may incur an additional fee.**

Please contact [adelaidemusicllc@gmail.com](mailto:adelaidemusicllc@gmail.com) for more information.

### **Studio:**

Adelaide Music LLC has a fully furnished music studio in Saugus, Santa Clarita. Lessons are available in the studio Monday-Friday.

**Important Note:** Parents/guardians of students under the age of 18 must stay on campus for the entirety of the lesson. This ensures a safe and supportive environment for our young learners.

## **Scheduling Information and Make-Up Policy:**

Lessons are available Monday-Friday, starting at 9:30 am.

Lessons are available in our studio located in Saugus (Santa Clarita), CA, or over Zoom.

### **Permanent Changes:**

Lesson times scheduled are considered permanent and reserved by the student. If the student and/or parents wish to make a permanent scheduling change, they must inform the instructor at least 2 weeks in advance. Adelaide Music LLC reserves the right to terminate lessons if sufficient time is not given and/or a new time cannot be arranged.

Lesson scheduling will be re-evaluated biannually in early August and January. Both time slot and lesson duration will be assessed as student abilities develop. If a student is progressing and doing well, the instructor may recommend increasing lesson times in 15-minute increments.

### **Cancellation and Makeup Policy:**

The monthly tuition is a flat fee that accounts for 46 weeks of lessons per year, with the assumption that teachers may miss up to 6 lessons annually between holidays and sick time. Because missed lessons are already factored into the pricing structure, **missed lessons by students will not be refunded or credited, and parents are responsible to track and schedule makeup lessons using any of the methods below.** Students may cancel lessons at any time; however, **our policy remains unchanged that non-emergent cancellations without at least 24 hours' notice do not qualify for a makeup lesson**, and tuition for missed lessons remains non-refundable.

Update 3/1/25. Subject to revision.

If a lesson is canceled by the teacher beyond the 6 weeks already accounted for in the tuition structure, **students will be entitled to a refund for the individual cost of those additional missed lessons.**

### **Virtual Makeups:**

Thanks to modern technology, one of the more convenient options for missed lessons includes Zoom lessons. Zoom lessons can be helpful when students are under the weather but still want to continue lessons. In the case of Zoom lessons, a link will be provided by the teacher, and fees will remain the same.

### **Substitute Teachers:**

Students may schedule makeup lessons with any available studio teacher, not just their primary instructor. This flexibility allows students to maintain consistency in their learning while accommodating scheduling conflicts. All of our instructors follow the same high teaching standards, ensuring that students continue progressing even when scheduling conflicts arise.

### **Self-Scheduled Makeups:**

Parents can sign up for makeup lessons at any time through their **My Music Staff** portal. The portal provides an easy-to-use scheduling system where parents can view available slots and book makeup lessons as needed. This convenient system ensures that students can make up missed lessons without hassle.

**Makeup lesson credits must be used within a 90-day period. Any unused credits will expire and cannot be carried over.**

## Materials Required:

The following materials are requested and required of students taking lessons:

### For Piano Lessons:

- ✓ An acoustic piano or weighted keyboard with headphones.
- ✓ If families need help finding an affordable piano, Adelaide Music LLC is happy to provide resources.

### For Cello Lessons:

- ✓ A properly sized cello with a bow and rosin.
- ✓ A music stand for home practice.
- ✓ An appropriate shoulder rest or endpin stop.

### For All Students:

- ✓ A reasonable space for students to practice without distraction.
- ✓ A metronome, either physical or on an app.
- ✓ A notebook for each student's lesson summaries and homework assignments.
- ✓ Lesson, performance, theory, and/or additional supplemental books and resources. Links to necessary resources will be provided by Adelaide Music LLC, and the student or parent is expected to purchase the supplements requested.

## Practice Expectations:

Students are expected to practice the materials discussed and worked on in lessons 5-7 days per week. Duration of practice roughly depends on student age, level, and lesson duration. A good guideline for practice times is:

- ✂ Ages 4-7, 30-minute lessons: **15-20 minutes/day**
- ✂ Ages 8-10, 30-minute lessons: **30 minutes/day**
- ✂ Ages 11-14, 30 or 45-minute lessons: **45 minutes-1 hour/day**
- ✂ Ages 15+, 45-minute or hour lessons: **1-2 hours/day**

At the end of the day, time doesn't matter as much as **preparation!** Do what you need to be prepared. (A great resource for reference is *The Practice Revolution* by Philip Johnston.)

⚠ **IMPORTANT:** Should students continue to demonstrate an attitude of indifference toward practice and music lessons in general, Adelaide Music LLC reserves the right to terminate lessons accordingly.

Update 3/1/25. Subject to revision.

## Performance Opportunities:

Recitals are a fun and exciting way for students to demonstrate their progress in music! Recitals are typically a biannual occurrence, once in the fall (around October/November) and once in the spring (around April/May). Additional fees may be charged to cover facility costs for such performances.

**Royal Conservatory of Music Exams:** RCM exams provide a structured system for musical development, assessing students on repertoire, technique, and musicianship. Participation requires purchasing curriculum materials and paying exam fees. These exams offer clear progression levels and can contribute to academic credits in some regions.

**The Invitational Piano Festival:** Hosted by the Master's University School of Music Pedagogy Program, is a performance festival on a Saturday in February. Select students may be asked by their instructor to represent Adelaide Music LLC in the festival, but participation is optional.

Instructors may ask students to memorize and perform a piece for family, friends, and/or a recording as a fun and relaxed way to practice good performance skills.

With any recital or festival, students are expected to:

- Inform the teacher of their desire to participate at least 2-3 months in advance.
- Have the piece performance ready and memorized at least one month in advance.
- Pay the additional fees at least one month in advance.
- Dress appropriately as it reflects the formal situation of the performance.
- With any recital or festival in which the student represents Adelaide Music LLC, we reserve the right to decline student participation if these requirements are not met by the given deadlines.

## Additional Policies and Disclaimers:

**Parent Presence Policy:** To ensure a safe and supportive environment for our students, we require that parents or guardians remain on the premises for the entirety of their child's lesson.

**Liability Disclaimer for Minors and Studio Guests:** Adelaide Music LLC is dedicated to providing a safe and enjoyable learning environment for minors and studio guests. However, we cannot be held liable for any injuries, accidents, or damages sustained by students, guests, or their property in the studio during classes, events, or performances.

By enrolling in classes with Adelaide Music LLC, all parties agree to abide by these terms.

# Adelaide Music Studio – Tuition & Makeup Policy FAQ

Effective April 1, 2025

## 1. Why is tuition switching to a flat monthly rate?

This change helps create a **more predictable and sustainable structure** for both families and the studio. Instead of fluctuating costs each month due to cancellations, tuition will be spread evenly across the year—just like a college, dance, or sports program.

This also allows us to **avoid raising lesson rates** while continuing to provide high-quality instruction.

## 2. Will this cost me more?

Not necessarily! In fact, our new tuition model **includes savings** for our most consistent students:

- **30-minute lessons** → \$155/month
- **45-minute lessons** → \$225/month (**Save \$60/year!**)
- **60-minute lessons** → \$293/month (**Save \$160/year!**)

By maintaining a **yearly lesson structure**, students who regularly attend may actually **pay less** than before.

## 3. How does the tuition structure work?

Tuition is based on a **46-lesson year**, divided evenly into 12 monthly payments. This accounts for an average of **six missed weeks** due to studio closures and teacher absences.

For example, we are **already factoring in closures** such as:

- ✓ Thanksgiving Break (Wednesday–Friday)
- ✓ Christmas & New Year's Weeks

Any additional studio closures will be announced **2–3 months in advance**, usually at the start of the semester.

Update 3/1/25. Subject to revision.

#### 4. What if my child misses a lesson? Can I get a refund?

Because tuition reserves your child's lesson spot each month, we do **not** offer refunds for missed lessons. However, we offer several flexible options for making up missed lessons (see below).

#### 5. What are the options for making up a missed lesson?

Students have **three options** to make up a missed lesson, subject to availability:

- 1] **Reschedule through My Music Staff** – Families can check the scheduling system for an open slot.
- 2] **Request a substitute teacher** – If your teacher is unavailable, another instructor may be able to cover your lesson.
- 3] **Opt for a FaceTime lesson** – If you're unable to attend in person, a virtual lesson is a great alternative!

#### **Important:**

- Makeup lessons are **not guaranteed** and are subject to instructor availability.
- Makeup credits **expire after 90 days** and cannot be carried over beyond that period.

#### 6. What if a teacher cancels a lesson?

If a teacher is absent for more than **six weeks in a year**, you will receive either:

- ✓ A tuition adjustment for the following month **OR**
- ✓ A refund for the extra missed lesson.

#### 7. What if we're gone for an extended time (vacation, illness, etc.)?

Tuition is still due to hold your lesson time. However, if you plan to be gone **for a full month or longer**, please reach out to discuss potential options.

#### 8. My child is a charter student. How does this affect us?

We understand that charter school funding may not align with this new structure. If you're unable to transition to monthly tuition at this time, please contact us as soon as possible. Charter student adjustments will be **finalized by June 1st**.

## 9. Can I pause or cancel my tuition?

You may cancel lessons at any time, but tuition for missed lessons is **non-refundable**. If you cancel, your lesson slot will be released to another student.

## 10. What if I have more questions?

We're happy to chat! Feel free to reach out with any questions or concerns. We appreciate your support and look forward to another fantastic year of music! 🎵